BOARD MEETING (online)

13th March 2026 (9.30am-11.30am)

1. Opening Remarks, Apologies and Declarations (JPR)

In attendance

- Jules Parke-Robinson (Chair), Emma Foden, Kevin Analuwa, Tanya Harris, Clare Griffiths, Kirstin Furber, Frances Kremarik, Mark Foster (until 11am), Geoff Hopkinson, Justine Baynes (CEO), Kevin Currell, Simon Cartwright, Ali Woodison, Jenny Browning (UKS) and Tina Shepperson (for minutes).

- Apologies: Chris Hassell, Andrew Wright, Jo Rutavicius.

- Introduction from Jen Browning UKS who attended in an observational capacity.

Conflicts of interest:

- CG BEAA board member and coach for Worcester Wolves; FK referee.

2. Minutes and Matter Arising (JPR)

- Board Minutes 20.11.25 – no comments.
- All matters regarding membership to be covered during the board meeting. All other matters closed out except for the invite for wheelchair football, and the AGM discussion.

3. Board Changes and Meeting (JPR)

- Board reviews now all completed. A consistent theme for feedback was that board members would like some refresher training on financial matters. JB confirmed she has applied for a training grant to cover this, and it will be arranged before the end of this year.
- Emma Calvert will leave the board at the end of her first term after the board meeting in April. Frances Kremarik will also be leaving after the board meeting in April but will stay on to chair the Technical Working Group. Thanks were passed to both for their contributions.

- The decision was made at NOMS to stay with 10 board members as this is felt to be proportionate for the size of the organisation, NOMS will monitor the skills on the board and this decision can be revisited if required at a later date. GH will take the place of EC on PAC.

- A discussion was opened on facilitating a board apprentice. This role would be an opportunity for someone who has not been a board member to develop the skills to enable them to take on board roles with other organisations. The discussion centred around how this might work in practice, where the role should be advertised and how a decision on recruitment might be made.

  - **Agreement: Board agreed in principle to the board apprentice role.**

  - *Action: JB and JPR to finalise the structure for board apprentice role.*
  - *Action: Minutes from Technical Working Group to be shared with Board.*
  - *Action: NOMS to review the Articles of Association after the external board review later this year.*

- *Action: NOMS to consider the options for a commission structure to formalise how officials/members etc can feed into board decisions.*
- *Action: Arrange finance training for board members*

4. RAG report (JB)

- This has now been streamlined to focus more on strategic objectives.
- Feedback from board was sought on the appropriate metrics to ensure that the Exec team can be held accountable for performance against strategy.
- There was broad support for aligning the risk register more closely with the RAG report.
- Further work will be done on the RAG report to ensure it remains a strategic document.
  - *Action: RAG report to be aligned with the risk register.*
  - *Action: GH and MF to work with JB to develop the documents.*

5. Risk Register (JB)

- In addition to discussions about aligning the RAG report and risk register, it was agreed that the risk register needed to include decisions that are needed to ensure that objectives can be met.

6. Sub Committee Updates (JPR/TH/MF)

NOMS (JPR): A pay increase for staff has been proposed of 3%. **All board in agreement to a 3% increase.**

PAC (TH): George Bates to start on 18 May as Men's Head Coach with Dan Johnson as assistant Men's Coach. UKSI are to create a para hub but Performance has been impacted by staff losses there, particularly in physiotherapy.

FRAG (MF): MF had left the meeting at this stage.

- *Action: TS to forward the minutes of the last FRAG meeting to board members by way of an update.*

7. Management Accounts (AS/MF)

- AS provided an update to board members on the management accounts. No material concerns were raised.

8. Membership Price Increase (JB)

- Membership price increases were agreed for the upcoming 2026/27 season.
- Sporting directors will lead a review into the provision of membership starting with a member consultation process. JB and JR will guide the parameters that this review needs to operate within, especially around technological limitations with existing systems.
  - **Decision: All board in agreement to increase the price of membership for 2026 with a more in depth review long term.**

- *Action: CH, CG and EF to lead an in-depth membership review with input from JB and JR.*

ADDENDUM ADDED 13.04.26

- *Due to the recently announced changes to the Motability Scheme and the impact that this will have on the wheelchair basketball community, the Board agreed to reverse the decision to increase individual membership prices for the 2026/7 season.*
- *The review into the membership model will still continue.*
- *Team entries and club affiliation fees will be increased as proposed at the March Board meeting.*

9. Anti-Doping Update (KC)

- Due to time constraints, it was agreed that this would be discussed at the April board meeting to align with UKAD compliance.
  - *Action: Anti-doping to be added to the agenda for the April board meeting.*

10. AOB (JPR)

- A minor update to the transgender policy was approved.

ACTION LOG:

13.03.26	Finalise the structure for Board Apprentice role	JB/JPR
13.03.26	Minutes from Technical Working Group to be shared with Board	JPR/TS
13.03.26	Review the Articles of Association following external board review	NOMS
13.03.26	Arrange finance training for board members	JB/TS
13.03.26	Consider the options for a commission structure to formalise how officials/members etc can feed into Board decisions	NOMS
13.03.26	RAG report to be aligned with the risk register and strategic metrics included.	JB/GH/MF
13.03.26	Forward the minutes of the last FRAG meeting to board members by way of an update.	TS
13.03.26	Lead an in-depth membership review.	CH/EF/CG/JB
13.03.26	Anti-doping to be added to the agenda for the April board meeting.	TS

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