BOARD MEETING (online)

8th September 2025 (4pm-6pm)

1. Opening Remarks, Apologies and Declarations (JPR)

In attendance

- Jules Parke-Robinson (Chair); Emma Calvert, Emma Foden, Sam Whale, Chris Hassell, Kevin Analuwa (until 17.30), Tanya Harris (until 16.45), Clare Griffiths (joined at 16.30), Andrew Wright, Kirstin Furber, Frances Kremarik, Mark Foster, Justine Baynes (CEO), Jo Rutavicius, Kevin Currell, Geoff Hopkinson and Tina Shepperson (for minutes).
- Welcome to Mark Foster the new board member and Geoff Hopkinson who was observing.

    - **Decision:** All board in agreement for Mark to chair FRAG and Geoff to come on as an observer with immediate effect, then become a full board member when SW's term ends later in the year.

Apologies

- Ali Smith

Conflicts of interest:

- CH – Coventry; FK referee; CG Worcester and BEAA board member.

2. Minutes and Matter Arising (JPR)

- Board Minutes 09.05.25 – no comments.
- All matters closed out except for reverting to board with a plan for training.

3. RAG report (JB)

- Key points as follows:
    - The bid to UK Sport for funding to support a bid to host the 2027 European Championships has gone in to UK Sport. Next step is for JB and AW to attend the Major Events Panel on 22nd September to answer questions. After this, the MEP will make a recommendation to the UK Sport Board in October. The decision will be mad during the 2025 European Championships, at which point the bid to host the event will be submitted to IWBF Europe.
    - We have achieved Disability Confident Level 2 Status and will have achieved Level 3 by the end of the year.
    - We are continuing to work with Disability Sport Wales on developing a new structure and recruitment for key roles is underway.
    - The rollout of GameDay is progressing well. Development work remains ongoing as we continue to incorporate member feedback and refine both existing and upcoming features to enhance user experience.
    - KC provided an update on the Performance Team objectives, in particular how we consider 3x3 as part of the performance and participation strategies. There is currently no funding available for this but options will be considered. The importance of this part of the sport is growing so BWB needs to find a way to develop it.

4. Risk Register (JB)

- Points to note are:

- Rows 1 & 3 regarding onboarding staff and athlete inductions have been updated.
- UKS have given their backing to the commercial income from Evoke.
- The time frames on rows 18 and 20 have been changed to longer term goals.

- It was suggested that some of the impact scores should remain the same even if the likelihood is increased. JB informed the board that as part of the service offered by Marsh, our new insurers, she would be reviewing the whole risk register with them.

5. Sub Committee Updates (JPR/SW/EC)

NOMS (JPR): Noms has been focussing on the recruitment of new board members. Work on the honours and awards process has not progressed due to workload but will be picked up in the Autumn.

PAC (SW): The last meeting was a week ago. KC shared his reflections following his first 3 months in the PD role. There will be changes needed to the coaching structure as contracts end this year and a plan is currently being developed. HPP's were discussed and new agreements have been implemented for these to 2027. There are some adjustments to selection and APA policies and processes to ensure that they are scrutinised appropriately. 3x3 was also discussed to ensure that this is considered as part of future strategies.

FRAG (EC): The Q4 management accounts have been reviewed but the stat accounts will be reviewed over the next few weeks. The Q1 management accounts are in line with the budget. Tax treatment with the NewCo will be looked at.

6. 2024/25 Accounts and Q1 Accounts (AS)

- EC outlined the key points of the management accounts and advised that she was happy to discuss these outside of FRAG with any board members who wish to assess them further.

7. AGM (JB)

- Ideas for holding an AGM were requested from the board.

8. Preparation for November Board Meeting (JB)

- *Action: Ideas were requested from the board for strategic thinking on the membership model ahead of the next meeting*.
- *Action: Financial details of membership costs to be provided to board – JB.*

9. AOB (JPR)

- A serious incident report has been raised with the charities commission regarding the incident in Cologne. They are not taking any further action.
- A risk assessment on the Euro's will take place next week with the assistance of the BWB insurers. This will be shared with FRAG.
- A closed session of the board took place.

Date of Next Meeting: 20th November 2025 (in person Loughborough).