BOARD MEETING (in person)

BPA Office; 101 New Cavendish Square; W1W 6XH

9th MAY 2025 (10am-12.30pm)

1. Opening Remarks, Apologies and Declarations (JPR)

In attendance

- Jules Parke-Robinson (Chair); Emma Calvert, Emma Foden, Sam Whale, Chris Hassell, Kevin Analuwa, Tanya Harris, Andrew Wright, Kirstin Furber, Frances Kremarik, Justine Baynes (CEO), Ali Smith, Jo Rutavicius, James Craig, Simon Cartwright, Kevin Currell and Tina Shepperson (for minutes).
- Welcome to Simon Cartwright and Kevin Currell attending their first board meeting.
- Thanks were passed to Sam Whale and his contribution after 8 years on the board.

Apologies

- None. Clare Griffiths joined online.

Conflicts of interest:

- CH – Coventry; KF referee; CG Worcester and BEAA board member.

2. Minutes and Matter Arising (JPR)

- Board Minutes 04.03.25 – no comments
- All matters closed out except for the creation of a visual representation for the 12-year strategy which will be launched at National Champs next weekend. Also a subcommittee update for board members holding additional roles which will be completed shortly.

3. RAG report (JB)

- Key points as follows:
  - Membership numbers are positive, especially in recreational numbers. A membership review is required to build a more affordable business model and to provide a more meaningful membership offer.
  - SC now meets club welfare officers monthly to develop relationships, enhance knowledge and mitigate risk.
  - Home Nations – Scotland are attending the inaugural 3x3 World Championships under the GB badge. Thanks were passed to JR and Sam Rock for their assistance with this.
  - JB has had a number of meetings with the new Secretary General of the IWBF. Plans are being developed to find areas that GB can support the IWBF in strategic areas, including the development of a global 3x3 strategy.
  - To increase the reach and profile of the sport, digital growth is critical, particularly live streaming. Clubs do not all have the capacity to deliver this of a high enough standard so this is an area of focus for investment.
- A discussion took place around the future of digital systems within BWB. Game Day is being introduced to replace Play Waze and goes live after National Championships.
- JPR and JB will deliver two sessions at National Championships to launch the new strategy and the results of the Opportunities to Play consultation.
- A new dashboard is being created to identify key metrics for future board meetings.

4. Risk Register (JB)

- The new risk register was presented, which has been created to align with the new strategy. This has been approved at FRAG.

- Points to note are a new section around reputational risk. Significant risk areas highlighted are funding, particularly with the uncertainty of the upcoming award for Sport England and how that will impact our sport, the level of interest in the sport outside the Paralympic Games time and the number of players coming through the pathways.

5. Sub Committee Updates (JPR/SW/EC)

NOMS (JPR): The recruitment pack is out for a new chair of FRAG and is due to close next week. Board members were asked to promote the role to their networks. There is a NOMS meeting scheduled at the end of the month which will include a discussion around rewards and recognition. Board members were asked to be available to sit on Case Management Groups for safeguarding, welfare, integrity and complaint cases to broaden the number of people to call on. This is not a permanent role but members are called upon as needed.

Action – board in agreement to push the FRAG role again.

PAC (SW): Discussions are in place with the WPL for a contract extension. The GB men had an Easter camp in the Netherlands where they took some younger players to provide experience and review performances. There has been some contractual issues with some of the players based overseas not being released for camps so KC and Miguel Vaquero Maestre will look at formal agreements with clubs and players. Luke Sweet has been recruited as Head of Performance Support and Kevin Currell will be starting shortly as Performance Director.

FRAG (EC): A historic VAT review is being conducted and a refund is expected. Alternative accountants have been looked at, but there is a requirement for them to be VAT specialists. Sedulo have further reduced their fees since their original quote and subject to FRAG approval of the final quote, they will be reappointed as our finance partner and auditors. The year end accounts are currently being worked on.

6. EY Briefing Event (JB)

- JB provided a briefing for board members on the upcoming EY event.

Action: All board members in attendance to be provided with badges.

7. Competitions Review Presentation (JB)

- Sarah Symington from Jam37 conducted a presentation to the board on the Competitions Review. All BWB members were invited to complete a survey on this and the response rate was 13.9% which included feedback from players and workforce. All the feedback from the review is being fed back to the various working groups in May and will ultimately be fed into a 12-year league strategy. Thanks were passed to Sarah and Jo from Jam37 for their assistance with this as well as to Emma Foden.
- Next steps will be to create a 12-year league strategy that delivers against the recommendations.

Action: Plan for league strategy to be presented to Board in due course.

8. AOB (JPR)

- JR sought approval from the board on the eligibility paper included in the board pack, which is not a change in policy but the eligibility criteria.
- The issue of transgender and its impact on the sport was raised. BWB are currently aligned with the transgender policy, and this will be reviewed in 2026. BWB will ensure that they are compliant with the change in the current guidelines.
    - ***The board were unanimous in their approval of the eligibility proposal.***

Date of Next Meeting: 8th September 2025 (online).

ACTION LOG:

09.05.25	Promote FRAG chair role to personal networks.	BOARD
09.05.25	All board members in attendance at the EY event to be provided with badges.	JC
09.05.25	Plan for league strategy to be presented to Board in due course.	JR