# BOARD MEETING (online)

**4th MARCH 2025 (3pm-5pm)**

## 1. Opening Remarks, Apologies and Declarations (JPR)

**In attendance**

- Jules Parke-Robinson (Chair); Emma Calvert, Emma Foden, Sam Whale, Chris Hassell, Kevin Analuwa, Tanya Harris, Andrew Wright, Kirstin Furber, Justine Baynes (CEO), Ali Smith, Jo Rutavicius, James Craig and Tina Shepperson (for minutes).

**Apologies**

- Clare Griffiths joined at 3.30pm and Frances Kremarik joined at 4.15pm.

**Conflicts of interest:**

- CH – Coventry; KF referee; CG Worcester and BEAA board member.

A warm welcome was extended to James Craig on his first board meeting and a welcome back to Emma Foden.

## 2. Minutes and Matter Arising (JPR)

- Board Minutes 28.11.24 – no comments.
- All matters closed out except for board training, an external board review, coaching in cricket, a new workforce plan and UKS attending a meeting which are ongoing.

## 3. RAG report (JB)

- This was the final RAG report for the current strategy.
- Thanks were passed to AW for the introduction to Evoke, who have confirmed that they wish to partner with us for four years to the value of £800,000.
- BWB has been awarded £90,000 from the Garfield Weston Foundation which is linked to Fortnam & Mason. Thanks were passed to AS for her bravery in raising the issue of the event in the first place.
- ATPI have confirmed that they will be maintaining their partnership with us, which is worth £15,000 per year, for another four years.
- Motability have one more year to run on their existing contract.
- EY are hosting an event on behalf of BWB on 13th May at their London Bridge office to raise awareness of the lack of equity and equality around disability throughout society and how businesses can change this.
- All Performance objectives were amber in the report due to a PD not being in place at the time the report was run. The Board were made aware previously that the role has been offered to and accepted by Kevin Currell. His start date is yet to be confirmed.
- Issues remain with the running part of the game, as there are ongoing disputes between the BBF and the clubs who run the professional league, formerly the BBL. It is not known what, if any, impact this may have on wheelchair basketball.
- The Board noted the sad passing of Norbert Kucera, the Secretary General of the IWBF. JB and JPR will attend his memorial service on behalf of BWB. It was also noted that his death may create uncertainty in the international federation given the role that he held.
- A bid is being submitted to host the Euros in 2027. UKS approached TH to assist with this and she will be helping BWB in supporting the bid.
    - *Action: Board members to continue to look for commercial opportunities.*
    - *Action: JB/JC to send out briefing note on the EY event to board members.*
    - *Action: Board members to suggest contacts to invite to the EY event.*

## 4. Risk Register – Existing and New (JB)

- There were no changes to the risk register.
- A risk register will be crated to align with the new strategy.
  - *Action: JB to create a new risk register to present to FRAG and board.*

## 5. Sub Committee Updates (JPR/SW/EC)

NOMS (JPR)

- All but one board reviews have been completed. There are no concerns with lack of skills across the board.
- Board training will be delivered in 2025 and will include finance training as well as more general governance training.
- An external board review will take place next year.
- A pay increase of 2% for staff was agreed as well as a pension increase for the SMT.
- Subcommittee update to be shared with details of which board members hold additional roles, such as UKAD lead or safeguarding lead.
- Subcommittee changes were agreed as follows:
  - SW will be leaving board in June at the end of his second term, leaving a vacancy as chair of PAG.
  - TH will become chair of PAG.
  - EC will join PAG.
  - TH will leave FRAG.
  - AW will join FRAG.
  - NOMS will remain unchanged.
  - KA and FK will join the International Working Group.
  - EF will chair a new England Pathway Working Group.

PAC (SW)

- The last meeting was at the end of November.
- UKS funding has increased by 11%.
- Kevin Currell has been recruited from UKSI as the new Performance Director but there is not yet an official starting date.
- Luke Sweet has also been recruited as the new head of Performance Support
- An offer has been made to a candidate for the contract to be our GB Women's team psychologist.
- A meeting is planned in March to review the HPP's.
- Leadership of the men's programme will also be an agenda item as the current coaching team is only in place until the end of 2025.
- APA decisions will take place at the end of October.

- FRAG (EC)
- Most points were covered in the RAG Report summary.
- At the last meeting the creation of a new risk register to align with the new strategy was discussed in detail.

- There is currently a review of accountancy services underway as the current accountants have proposed significant price increases.

  - *Action: Subcommittee update to be shared with details of which board members hold additional roles, such as UKAD lead or safeguarding lead.*

## 6. Approval of NOMS Recommendations (JPR)

- A new chair of FRAG is required to replace EC who will be leaving the committee. NOMS proposed recruiting a new board member to fill this role.
  - **Decision: The board were unanimous in agreeing to recruit a new board member to chair FRAG.**

## 7. Approval of 2025-29 Strategy (JB)

- The new strategy development was presented to the board.
  - **Decision: The board were unanimous in approving the new strategy.**

## 8. Competition Review Update (JR)

- Post Covid team numbers are improving.
- An independent review of the competitions structure has begun, which is lead by Jo Coates.
- The review has a working title of Opportunities to Play.
- Jo is being assisted by the Competition Working Group, chaired by EF.
- A consultation process is taking place.
- A presentation of the findings from this will be included at the next board meeting in May.
- Any recommendations will not be implemented before 2027.

## *9.* International Update (JB)

- This was covered previously in the meeting and was regarding concerns of the passing of Norbert Kucera.

## *10.* AOB (JPR)

- Thanks were passed to JR and KA for their assistance with the DIAP**.**
  - **Decision: The board were unanimous in approving the DIAP.**
  - *Action: The management accounts were missing from the board pack and will be sent with the minutes.*
  - *Action: JR/TS to distribute the schedule for the National Champs to board.*

- **Papers for info:**
  - DIAP 2025/26
  - Safeguarding
  - UKAD update

**Date of Next Meeting:** 9th May 2025 (in person).

**ACTION LOG:**

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|---|---|---|---|
| 04.03.25 | World-Leading NGB | Continue to look for commercial opportunities. | BOARD |
| 04.03.25 | World-Leading NGB | Send out briefing note on the EY event. | JC/JB |
| 04.03.25 | World-Leading NGB | Suggest contacts to invite to the EY event. | BOARD |
| 04.03.25 | World-Leading NGB | Create a new risk register to present to FRAG and board. | JB |
| 04.03.25 | World-Leading NGB | Subcommittee update to be shared with details of which board members hold additional roles, such as UKAD lead or safeguarding lead. | JB |
| 04.03.25 | World-Leading NGB | The management accounts were missing from the board pack and will be sent with the minutes. | TS |
| 04.03.25 | World-Leading NGB | Distribute schedule for National Champs to board. | TS/JR |